

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION

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*November 5, 2002*

**FROM: PATRICIA L. NICKOLS, Executive Director  
Community Services Department**

**SUBJECT: CHANGE ORDER TO AGREEMENT WITH SOUTHERN CALIFORNIA GAS  
COMPANY**

**RECOMMENDATION:** Approve Change Order No. 07 to Contract No. 200186010 (County Agreement 01-02) between Southern California Gas Company (SCG) and Community Services Department (CSD) enabling CSD to conduct Indoor Ambient Carbon Monoxide tests in conjunction with weatherization services from October 7, 2002 through December 15, 2002.

**BACKGROUND INFORMATION:** Since 1985, the Board of Supervisors has approved, on behalf of CSD, agreements with Southern California Gas Company for CSD to provide Direct Assistance Program and energy education services to eligible San Bernardino County residents. Under the Direct Assistance Program, homes of eligible low-income residents are weatherized with energy-saving measures, consisting of door and window replacement, weatherstripping, window caulking, and other services as needed. In addition, energy education services provide information on how to reduce utility bills and conserve energy.

On January 9, 2001 the Board of Supervisors approved Southern California Gas Company Agreement #200186010 in the amount of \$454,157 to provide weatherization services to eligible residents from December 16, 2000 through December 1, 2001.

On August 9, 2001, the Board of Supervisors approved Change Order No. 01, which increased the contract amount by \$423,455, making the total contract amount \$877,612. This increase allowed CSD to continue providing weatherization and in-home energy education services to an additional 800 households, and 2,000 additional participants with energy education workshops.

On December 18, 2001, the Board of Supervisors approved Change Orders No's. 02, 03, and 04. Change Order No. 02 allowed SCG to provide 150 energy efficient water heaters in conjunction with CSD's LIHEAP contract to be installed by CSD in the homes of eligible low-income customers in San Bernardino County from July 6, 2001 through December 15, 2001.

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Change Order No. 03 extended the contract's original ending date from December 15, 2001 to December 28, 2001. Change Order No. 04 increased the contract amount by \$150,000 making the total contract amount \$1,027,612. This increase allowed CSD to perform duct testing and sealing in the homes of 300 eligible low-income customers throughout San Bernardino County.

On January 15, 2002, the Board of Supervisors approved Change Order No. 05 increasing the contract amount by \$935,000 making the total contract amount \$1,962,612 and extending the contract's ending date from December 28, 2001 to December 15, 2002. This increase allowed CSD to continue performing weatherization and In-Home Energy Education, duct testing and sealing in the homes of 1,700 eligible low-income customers throughout San Bernardino County.

On February 12, 2002, the Board of Supervisors approved Change Order No. 06 which allowed SCG to provide 300 energy efficient water heaters in conjunction with CSD's LIHEAP contract to be installed by CSD in the homes of eligible low-income customers in San Bernardino County. Change Order No. 06 also enabled CSD to provide 4,300 additional participants with energy education workshops.

Change Order No. 07 will enable CSD to conduct indoor Ambient Carbon Monoxide tests in conjunction with weatherization services from October 7, 2002 through December 15, 2002. CSD will be paid a flat fee of \$15.00 per post Ambient Carbon Monoxide Test performed as outlined in the California Statewide Low Income Energy Efficiency (LIEE) Policy and Procedures Manual.

**REVIEW BY OTHERS:** This agreement has been reviewed and approved by Risk Management, (Donia Brooks, Staff Analyst II) on October 07, 2002, by County Counsel (Regina Coleman, Deputy) on October 8, 2002, and by County Administrative Office (Gary Morris, Administrative Analyst) on October 25, 2002.

**FINANCIAL IMPACT:** Change Order No 07 has no financial impact and is fully reimbursed by Southern California Gas Company. This Change Order is included in CSD's 02/03 budget. There is no local cost to the County.

**SUPERVISORIAL DISTRICT(S):** All

**PRESENTER:** Patricia L. Nickols, Executive Director, Community Services Department  
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